

**BRIDGEVIEW FINANCE CORPORATION
MINUTES OF A MEETING OF THE BOARD OF DIRECTORS**

**FEBRUARY 5, 2020, 5:30 PM
7500 SOUTH OKETO AVENUE
BRIDGEVIEW, IL 60455**

DIRECTORS PRESENT:

Ms. Kimberly J. Smith
Mr. Michael Pticek
Mr. Russell Hartigan

OTHERS PRESENT:

Mark Jamil, Burke Burns & Pinelli LTD.

Call to Order and Roll Call

At approximately 5:30 PM, Chair Smith called the meeting of the Bridgeview Finance Corporation (the “Corporation”) to order. A roll call was taken. Chair Smith, present; Mr. Hartigan, present; Mr. Pticek, present. Three members being present, a quorum was established.

Chair’s Report and Financial Update

There was no financial report presented at the meeting as the certain financial reports were not available at this time.

Consideration and Approval of Engagement Letter with GW & Associates for Audit Services

Chair Smith discussed the engagement letter for GW & Associates pertaining to audit services for the Corporation. Discussion ensued as to the scope and cost associated with this engagement. Director Hartigan moved to approve the engagement letter as presented. The motion was seconded and carried.

Consideration and Approval of November 6, 2019 Meeting Minutes

Chair Smith presented the November 6, 2019 Board Meeting minutes. Director Pticek moved to approve the minutes as presented. The motion was seconded and carried.

New/Old Business

Chair Smith and Mr. Jamil provided a report relating to a letter of direction that was provided to the Trustee, US Bank National Association, regarding certain Corporation accounts. No action was taken by the Board.

Adjournment

There being no additional business before the Board and no public comment, the Chair moved to adjourn the meeting of the Board. The motion was seconded and carried. Chair Smith adjourned the meeting at 5:55 PM.

Respectfully submitted,

Mr. Michael Pticek
Secretary-Treasurer